

## MINUTES OF SPECIAL MEETING OF THE BOARD OF DIRECTORS

A Special Meeting of the Board of Directors of the Blue Valley Metropolitan District was held May 9, 2016 at 83 GCR 3810, Silverthorne at 7:00 p.m. Board Members present were Todd Nelson, John Ilgner, Kenneth (aka Buck) McNichols, and Mark Nelson. Guests Present: Ona & Tammy Harohano, and Andrea Brown.

John called the meeting to order at 7:05 pm.

**Seating of Board Members:** Todd, Buck, and Mark each turned in their notarized Oath of Office to Andrea. After discussion, Todd Nelson was seated as Chairman of the board. Buck moved, John seconded and all voted in favor. Mark Nelson was seated as Treasurer of the board. John moved, Todd seconded and all voted in favor. Buck McNichols was seated as Secretary of the board. John moved, Todd seconded and all voted in favor. John Ilgner will remain as Vice Chairman.

**Appointment of Vacant Board Position:** Tamela (aka Tammy) Hanohano was presented as a candidate to be appointed to the board. Todd moved to appoint Tammy Hanohano to the board to serve in the Board-at -Large seat. John seconded and all voted in favor.

**Board Member Assignments:** Todd suggested that the board delegate members to be the main lead contact for roads and water. After discussion, Todd Nelson was delegated as the Water lead and Mark Nelson as the Road lead. Decisions will still be made by the board at meetings, but each each board member will be responsible for managing issues related to their delegated areas. Buck expressed interest in assisting Mark with Roads. All members expressed interest in further understanding and educating themselves on the water system.

**Overview of Service Plan and Water Augmentation Plan:** Todd expressed the need for the Service Plan to be updated as it was last drafted in 2002 and also needs to be made readily available to residents via the website. Will be added to agenda for a regular meeting later this year.

Todd also explained that the Water Augmentation Plan will expire in 2021, which will require the board to be proactive in preparing for the renewal of the plan. Some key issues of the plan;

- Due diligence is required and requires adequate reporting of any repairs to water system. Needs reviewed every 6 years.
- Service and water boundaries are not the same as Blue Valley Ranch was annexed to allow water usage.
- Having adequate water taps in place and allocated needs to be revisited in 2017.
- \$48,000 of revenue from taps on East side of Highway is in the General Fund.
- DOVE compliance may necessitate a Grant in 2017.

Todd suggested that a board trip to the water attorneys to ensure complete understanding by new board members might be a good idea in the near future.

**Do's and Don'ts of Bard Members:** Todd expressed the following guidelines for the board;

- Need to look ahead 90 days when planning and preparing meeting agendas.
- Board represents the majority of owners, rather than the minority.
- Email communication between board members are not private and are open to scrutiny.
- 45-day written notice must be given before any price increases can be instituted.
- Proper order of meetings needs to be adhered to.
- Boards members that receive monetary compensation for work performed have a conflict of interest and are not allowed to vote on such issues.

- Board members need to be aware of the quorum rules and understand they apply to email communication.

**Long Range Projects:** Todd informed the board of a few items to be mindful of for future;

- DOVE compliance will be addressed by Matt in either July or October at the Regular Meeting.
- Meter repairs estimated to cost \$1500.00 will need to be made in 2017.
- Homeland Security Act compliance will likely require fencing around water systems and may need grant funds to cover the expense.
- Within 5 years, need to test to see if gallery silting in is possible and if so, will need moved which is estimated to cost \$10,000 to \$30,000.

There being no further business Todd moved to adjourn the meeting, John seconded and all voted in favor. Meeting adjourned at 8:30 p.m.

The foregoing minutes of the special meeting of the Board of Directors of the Blue Valley Metropolitan District held May 9, 2016 are hereby approved.

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John O'Neil

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Todd

[Signature]

Camela Hanohano

Attest: Anchea Buller